

# HOWICK INTERMEDIATE SCHOOL



## Enrolment Information 2021

### Important Dates

Due date for In Zone applications	Friday 7 August 2020
Closing date for Out of Zone applications	Wednesday 2 September 2020, 4:00pm
Ballot for Out of Zone applications	Wednesday 9 September 2020

### School Visits

The Principal will be visiting contributing schools to talk to Year 6 students on these dates:

Mellons Bay Primary	Wednesday 22 July
Howick Primary	Wednesday 22 July
Owairoa Primary	Friday 24 July
Botany Downs Primary	Friday 24 July
Macleans Primary	Tuesday 28 July
Willowbank Primary	Tuesday 28 July

**Open Day** Wednesday 5 August, 11:15am – 12:30pm

### Orientation Visits to Howick Intermediate

An orientation tour for new students

Wednesday 4 November:	9:30am - 10:30am	Botany Downs, Willowbank, Macleans and other schools
	11:30am – 12:30pm	Howick, Owairoa, Mellons Bay, Cockle Bay and other schools

**New Parent Information Evening** Wednesday 4 November, 7:00pm

An information evening for 2021 parents will be held in our hall. We encourage all parents to attend, even if you have had other children pass through the school.

## Proposed Term Dates 2021

Term 1	2 February – 16 April
Term 2	3 May – 9 July
Term 3	26 July – 30 September
Term 4	18 October – 15 December

## Out of Zone Enrolments

Out of Zone applications must be submitted by Wednesday 2 September, 4:00pm and the ballot will be drawn on Wednesday 9 September 2020.

If we receive more enrolment applications than we have spaces available, selection will be made according to a ballot process determined by Ministry of Education guidelines.

**All out of zone applicants will be advised (successful and unsuccessful) on Friday 11 September 2020.**

### Order of Priority

- First priority must be given to any applicant who is accepted for enrolment in a special programme run by the school. (Not currently applicable to Howick Intermediate)
- Second priority must be given to any applicant who is the sibling of a current student of the school.
- Third priority must be given to any student who is the sibling of a former student of the school.
- Fourth priority must be given to any applicant who is a child of a former student of the school.
- Fifth priority must be given to any applicant who is either a child of an employee of the board of the school, or a child of a member of the board of the school.
- Sixth priority must be given to all other applicants.

## Supporting Documents

**Only completed enrolment applications will be loaded. Please ensure you have provided all documentation requested:**

- Fully completed and signed enrolment form (double sided)
- Proof of Address -your latest electricity account **OR** a current tenancy agreement (**not required for Out of Zone applications**). If this is not in a caregiver's name, you must complete a Statutory Declaration, to be signed by a JP.
- A New Zealand birth certificate or passport **OR**
- An overseas passport with visa and date of entry **AND** the passport of a parent with their visa and date of entry
- Where possible your child's latest school report
- If applicable any legal documentation supporting custody/access arrangement
- If applicable, documentation supporting medical conditions or learning difficulties